



MINUTES OF MEETING, 16th FEBRUARY 2009, AT BIBSTONE HOUSE

Present: Ann Greenhalgh (Chair); Kate Bryant; Doug Collett; Simon Nieboer (part); Pat Lyes-Wilsden (part); Jennifer Oldershaw Stephen Youngs (Secretary).

Apologies: Mandy Bird; John Bird; Zena Whitefield.

Item	Action
1. Ann opened the meeting with a prayer.	
2. Apologies for absence were received as above.	
3. The minutes of the last full meeting on 18 th November were approved at the fundraising meeting on 21 st January.	
4. Quinquennial report & other building matters.	
a. Church alterations.	
i. Kate, Doug & Stephen to meet to define scope of 'Phase I' and agree how to proceed with revised costings and subsequently the grant application(s) & faculty. Carried forward.	Kate, Doug, Stephen.
b. Window Perspex replacement.	
i. Now completed, item closed.	
c. Mower shed roof and general repairs done, including window removal and blocking up, & new steps. Also pointed around the base where the tank sits, re-hung the gate going down to the stairs and put a new post in.	
d. Stone cross fallen from Church roof.	
i. No progress since last meeting, carried forward.	Doug
e. Pointing inside Tower.	
i. Cost estimate around £1,400. Given to Bellringers to consider, as have offered to pay most of it.	Doug
f. Next quinquennial survey due this year.	
i. Last one was in 2004, so next due 2009.	
ii. Our responsibility to ask the architect to carry out the survey, and arrange suitable and safe access.	
iii. Survey fee £465 plus VAT. Architect can also charge for travelling and out of pocket expenses.	
iv. Present architect not felt to be very efficient (months to get report), so Stephen to contact Diocese for details of alternative approved architects.	Stephen
g. Shrub pruning.	
i. Tree surgeon on-site today, has cut two trees down for £480.	
• Some comments from neighbours enquiring why it was necessary.	

- Doug explained trees in poor condition, and need to consider safety as well as damage to other property.
 - Also to prune back bush by flagpole.
 - Now have room to plant one or two new trees. Jenny Humphries has suggested some that might be suitable, possibly with variegated foliage that might be of use to flower arrangers.
- Doug
- h. Boiler service.
- i. Boiler has been serviced. Main service has been paid for, but additional work (£100) required for new fire check valve.
 - ii. Emissions are stated on the invoice.
- i. Removal of soil by yew tree.
- i. No progress, has been too wet. Carried forward.
- j. Enlargement of Churchyard.
- i. No further developments, carried forward.
- k. Old electric organ.
- i. Doug to dispose of, carried forward.
- Doug
5. JSC/LMT reports.
- a. Bishop Michael's visit, 19th July 2009.
- i. To have one combined service for the Benefice, as the only church he hasn't visited yet is Falfield it makes sense to hold the service there.
 - ii. Bring and share picnic at Tortworth for lunch.
 - iii. Spend the afternoon between Cromhall & Rockhampton on home communions with Pat.
 - iv. Also St. James' day (or nearly!), so perhaps something in the evening at Tytherington.
 - v. Would also be a nice idea to show him the village shop.
- Ann
6. Treasurer's Report & Annual Accounts.
- All
- a. Simon presented his report and the Accounts for 2008.
- i. The meeting agreed to adopt the accounts to present for approval at the APCM, proposed by Doug and seconded by Jennifer.
 - ii. Caretaker remuneration was discussed, and it was agreed to offer a pay rise linked to fees (funerals, weddings) advised by the Diocese.
 - iii. In discussing the lightning conductor check, the matter of electrical safety testing came up. It was agreed that this needed to be done, especially as one circuit is known to be faulty.
 - iv. It was discussed and agreed on 21st January, but not minuted:
 - that part of our charitable giving this year will go the Diocese (back end of year, amount TBA); and
 - that a 5% increase in Parish Share on last year to be offered.
- Simon
- Doug

7. APCM

- a. Arranged for 17th March, in the Church. All
- b. Pat has to prepare an annual report to present at the meeting and send to the Diocese. Pat
 - i. Ann has the original template from two years ago, will update what she can and send to Pat. Ann
 - ii. Ann gave the main headings to Pat.
- c. Revision of electoral role to commence day after tomorrow.

8. Fundraising:

- a. Dawn and Drew talk in Village Hall, supper evening in April. Possibly 4th. Doug
 - i. Doug said would mention to Dawn.
 - ii. Theme to be agreed.
- b. Catering for Debbie's Llewellyn's birthday 14th March.
- c. Curry evening March 7th. £10 a ticket. Other activity/entertainment?
 - i. Starter of samosas, allow two per person.
 - ii. A vegetable and a meat curry (chicken).
 - iii. Allow for 30 guests (40 starters).
 - iv. Hall to be ready by 7 for 7.30 start.
 - v. Need numbers by Tuesday evening, the week before.
 - vi. To borrow 'Bollywood' movie and Indian music. Stephen
- d. Garden Fete 6th June, School Field.
 - i. Need to set up a committee.
 - Doug suggested we need to get committee together by mid-March. Four people was agreed as the best number of members, maybe five to allow for absences.
 - Kate suggested it would be best to approach people directly, response to notices seldom effective. Doug agreed to seek volunteers, and chair the committee. Doug
 - ii. Draw tickets to organise. Got them from Hoarders last year and year before, before that used to send off for them. Prices last year were more or less equivalent, and convenient to obtain. Normally have 2000 printed. Ann to find details and give to Simon to get prices. Usually order them in March. Simon
 - iii. The problems of the sound system were briefly discussed, agreed to leave it to the committee to resolve.
- e. Boules tournament in July? With afternoon tea. 4th July?
 - i. Unable to progress in Zena's absence.
- f. Glos Historic Churches fund sponsored walk (we get 50%).
 - i. Caution re refreshments this year, after poor attendance last year.
 - ii. Ann to ask all churches to be open, but maybe only provide refreshments at two of them. Ann
- g. October. Bangers & Mash, with local photo quiz (or similar), maybe a film. 10th Oct.

h. 100 Club.

i. Have sold 91 tickets.

ii. Last 9 tickets to be left in the Shop to sell at £7.50 each.

Ann

iii. Three numbers to be drawn at the end of the month, then an Easter Saturday or Good Friday draw.

9. Any other business.

a. None.

10. Dates of future meetings.

a. Monday 20th April 2009, Bibstone House.

11. There being no further business, Pat closed the meeting with a prayer.