



**MINUTES OF MEETING, 7<sup>th</sup> SEPTEMBER 2009 AT TALBOT END HOUSE**

**Present:** Doug Collett; Ann Greenhalgh (Chair); Jennifer Oldershaw; Zena Whitefield; Stephen Youngs (Secretary).

**Apologies:** John Bird; Mandy Bird; Kate Bryant.

<b>Item</b>	<b>Action</b>
1. Zena opened the meeting with a prayer.	
2. Apologies for absence were received as above.	
3. The minutes of the meetings on 29 <sup>th</sup> June & 27 <sup>th</sup> July were approved.	
4. Quinquennial report & other building matters.	
(a) Church alterations.	
i. Stephen has sent an e-mail requesting an update on the progress of our Cemex Community Fund grant application.	
ii. Stephen to contact Magnox requesting up to date information on their grant scheme.	SY
iii. Doug is investigating boiler costs. Will mention to Cliff when he sees him later in the week.	DC
iv. Doug is to obtain copies of the plans for distribution to potential contractors for the building works.	DC
(b) Stone cross fallen from Church roof.	
i. All in hand, completion is expected end Sept/early Oct.	
(c) Next quinquennial survey, due 2009.	
i. Stephen has e-mailed Ruth Nicholls asking her to postpone until we have had a chance to consider options.	
ii. Stephen has spoken to Jonathan MacKechnie-Jarvis who is going to e-mail details of alternative approved inspecting architects as well as a set of guidelines on selection.	
• Stephen to forward information to Doug when received from Jonathan.	SY
(d) Churchyard shrubs & trees.	
i. Mandy has discussed selection with Joan, and now has a list. Will action end of September.	MB
(e) Removal of soil by yew tree.	
i. Has now been cleared, and to date no more has been left by grave diggers.	
ii. No further action unless problem recurs.	

Item	Action
(f) Enlargement of Churchyard. i. Stephen has spoken to Robert Moreton, who is going to be away for a year. Robert Killen will be dealing with this in his absence, Stephen is meeting him at the Church next Wednesday afternoon at 2 o'clock.	SY
(g) Ramp for porch. i. Stephen passed on to Doug details of a portable ramp available from Makro shortly to be on special offer for £40.	DC
(h) Tower roof felt & flashings. i. Doug has been up to check, still nice and dry. Flashings still need to be done however, as upstands have been attacked by UV and have a few holes. ii. Had a quote in the past from All-Types roofing, but thought a bit expensive so Doug to obtain an alternative quote for comparison.	DC
(i) Electrical safety testing. i. Has been done, Ann has the report. • Live to earth fault identified on water heater (known about, as throws trip). Not the heater element. Has been isolated so it is safe. • Boiler controls could do with updating, but to be left until boiler replaced.	
(j) Ann and Doug have reviewed what has been done from last Quinquennial Survey and have updated the inventory. i. Pat has signed the updated Terrier.	
5. JSC/LMT reports.	
(a) The meeting with Archdeacon Geoffrey went very well with a good turnout.	
(b) Revd. Jenny d'Esterre's first service in the Parish will be on 13 <sup>th</sup> September, it was agreed to buy some flowers to present to her at the service as a mark of welcome. Doug to discuss with Peggy.	DC
(c) Deanery Update	
i. Next Synod meeting 23 <sup>rd</sup> September. ii. Stephen has pinned a copy of the Pastoral Order regarding the Deanery reorganisation in Church porch.	
(d) Office.	
i. Work on the new 'Community Office' has been completed and it has been officially opened. ii. Copier has been delivered and installed, is being used to print 5-Alive for the first time this month. iii. Revd Jenny will be in the office on thursday afternoons.	
(e) Working Together, Glenfall House 16th-18th October.	
i. Five members of the LMT have been booked onto this.	
(f) On Saturday Sept 19th there is a Pastoral Care training morning for LMT	

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members and other parishioners.	
i. Ann is booked on this, it is just for a morning and don't have to stay for lunch. Anyone else interested please let her know.	All
6. Fundraising:	
(a) Boules tournament, 20 <sup>th</sup> September at 2.30 pm.	
i. Tickets on sale in Shop, 16 sold when last checked.	
ii. Zena to contact Kate to check can use small tables and some chairs from the Village Hall, as well as some crockery.	ZW
iii. Zena to take tickets to Church on Sunday.	ZW
iv. Donations of raffle prizes needed.	
v. Doug to source a tea urn.	DC
(b) Glos. Historic Churches walk, 12 <sup>th</sup> September.	
(c) Bangers & Mash on 10 <sup>th</sup> Oct.	
i. Decided to cancel in favour of item (d).	
ii. Hall booking to be cancelled when Zena talks to Kate about Boules.	ZW
(d) Greek evening, provisionally 28 <sup>th</sup> November to coincide with Patronal Festival.	
i. Moussaka & Mama Mia.	
(e) Christmas Carol Singing.	
i. Carol service in Church.	
<ul style="list-style-type: none"> <li>• Tea, mulled wine, mince pies.</li> <li>• Set date when service rota agreed.</li> <li>• Sunday afternoon service preferred.</li> </ul>	
ii. Carol singing in the Royal Oak.	
(f) Buffet lunch at Burlingham House on 23 <sup>rd</sup> August from midday.	
i. 19 attended, glorious weather, raised £190.	
(g) 100 Club.	
i. All draws for this year now finished.	
ii. Ann to put August winners in 5-Alive, with request for renewals.	AG
iii. First draw of new year will be at the end of November.	
(h) Stephen reported he had received a cheque from Easyfundraising for £45.15 and would pass it on to Simon for banking.	SY
7. Livingstone Link.	
(a) Nongo Stew restaurant going well, had a pitch at horticultural show in Livingstone.	
(b) Doing lunches for local people at a reduced charge.	
(c) Jackson & Kathy en-route from Johannesburg to London.	
8. Treasurer's Report	
i. After lengthy discussion the 2010 Parish Share was agreed at £10,500 (this year's contribution) plus inflation. Motion proposed by Doug and seconded by Zena, and agreed unanimously. Ann to report back to Simon.	AG

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9. Harvest Festival 27 <sup>th</sup> September.	
(a) Jackson will take the service and then do a talk after the Harvest Lunch, which will be bring and share.	
(b) Doug to ask Peggy to co-ordinate the Lunch.	DC
(c) Requests for harvest hymns to be given to Ann.	All
(d) Invite newcomers to the Village to attend by word of mouth.	All
10. CCLI license.	
(a) Licences have been received and shared out to all five parishes.	
(b) Contact person needed for each, Ann will bring up at next JSC meeting.	AG
11. Dates of future meetings.	
(a) Tuesday 13 <sup>th</sup> October at Ann's.	
i. Jennifer to chair.	
ii. Doug to lead prayers.	DC
(b) Wednesday 18 <sup>th</sup> November, venue t.b.a.	
12. There being no further business, Zena closed the meeting with a prayer.	