

St. Andrew's Church, Cromhall

Parochial Church Council

MINUTES OF MEETING, 14TH. JULY 2010 AT ASHLEIGH, COWSHIP LANE

Present: Mandy Bird; Doug Collett; Ann Greenhalgh; Patrick Martin; Simon Neiboer; Jennifer Oldershaw(Chair).

Apologies: John Bird; Zena Whitefield; Stephen Youngs.

Item	Action
<ol style="list-style-type: none">1. Ann opened the meeting with a prayer.2. Apologies for absence were received as above.3. The minutes of the 2nd June were approved and signed as a true and accurate record.4. Church alterations and building matters<ol style="list-style-type: none">a) Burial plan and Memorial policy.	
<p>No further actions have been completed since the last meeting. Simon expressed the wish that he would like to come off the Sub Committee as he has become very involved with the boiler project which is taking up a huge amount of his time. Mandy kindly offered to help Ann and Patrick with the policy.</p>	AG:MB:PM
<ol style="list-style-type: none">i. Information still required before the policy can be completed.<ul style="list-style-type: none">• Details of any instructions presently in use, regarding the churchyard from Goscombe's the funeral directors.• Example form for the interment of ashes.• Details of instructions regarding headstones that are issued by the funeral directors or stonemasons.• A burial register with plan and plot nos.(not part of policy).ii. Proposals For the new Garden of Remembrance still to be actioned.<ul style="list-style-type: none">• The need to consider the six or seven ashes already interred when laying the new arrangement and offer the families a memorial plaque.• Obtain the cost of 12" squares of memorial stones, and whether we can have different colours and textures.iii. Agreed amendments to the draft policy.<ul style="list-style-type: none">• The need to add a comment regarding insurance for damage to headstones being the responsibility of the family.• The need to add a comment about the right to remove any old unsafe or unsafe or unsafe or defaced headstones.• A comment concerning the internment of ashes can only be buried in existing family graves or in the new garden of remembrance and nowhere else in the churchyard.	AG AG AG AG AG AG:MB:PM AG:MB:PM AG:BM:PM

Item**Action**

- iv. When the draft policy is complete it will be agreed by the PCC. Once agreed an application for a faculty from the Diocese is obtained. The distribution of the policy will initially be through the 5-alive and then made available for all future requests when made. A policy will also be displayed on the notice board in the church porch.

AG:MB:PM

b) Reservation of plots.

- **Burials.**

Due to the lack of space in the churchyard it has been agreed that no Plots can reserved in advance.

- **Internment of ashes.**

It has been agreed that plots can only be reserved in the new Garden of Remembrance and nowhere else in the churchyard at an agreed fee.

c) Churchyard improvements.

The cutting back and the removal of two yew trees has been completed. The cost of £700 was paid for by Cromhall Parish Council. Many thanks to Simon for overseeing this project.

d) New boiler update.

- The specification has now finalised with JMCK-J, David Harley, Ruth Nicholls and Mark Holland.
- The Mark Holland Group have submitted a quote of £11503 excluding VAT plus a contingency of £1000. This includes the removal of asbestos (details of breakdown in treasurers report dated 14.07.2010.)
- EESI have been invited to tender a further quote by July 19th.
- A faculty will be prepared for submission to the DAC for a decision on July 23rd.
- Funding still needs to be obtained preferably before the work commences.

SN.**SN.**

5a. LMT/JST reports.

- Jennifer reported that a short course of ten guided meditations with pictures from famous artists of the Life of Christ entitled "Seeing is Believing" could be appealing, and would take place on Monday evenings at Ann's and Tuesday afternoons at Jane Hathaway's throughout September.
- A Quiet Day is proposed for September the 25th. At Jill Denning's for a maximum of 12 people.
- It was agreed at the last LST meeting that the Benefice Diary would Be discussed and any future dates agreed could not be altered .
- Rev. Jenny would like to celebrate Lammas tide on the 1st. August in some way. Notification will follow shortly.

AG:JH.**JO**

b. All Age Worship. No Report.

c. Electoral Roll. Ann informed the committee that two new names had been added to the Electoral Roll. Arthur Nicholas Gamble.
Allison Joanne Gamble.

Item	Action
<p>10. Harvest Service.</p> <p>a. The date of Sunday the 25th. September was agreed (note new date). It was suggested that we link "Back to Church" Sunday with the Harvest festival service and invite any new comers to join the regular congregation to the harvest lunch after the service.</p> <p>b. Harvest Lunch – There were two options put forward to be decided on.</p> <ul style="list-style-type: none"> • Regular congregation to bring a little more food to cover the Increased numbers that attend or • Six/eight people do the catering and ask for donations towards the cost. • A raffle was also suggested to help raise funds. <p>c. The Harvest Plate. The following charities were suggested.</p> <ul style="list-style-type: none"> • The Julian Trust. • Christian Aid. • Clinc. • The Bishops Charity <p>It was agreed that the congregation decide on which charity to support.</p>	
<p>11. Dates for the Parish Diary.</p> <p>As agreed at the last LST meeting, to avoid any embarrassment or confusion, dates that have been approved for the parish diary CANNOT be changed.</p>	
<p>12. Church spring cleaning plans.</p> <p>It was agreed that it will go ahead on Saturday the 17th. and Sunday the 18th. July as there is no service in Cromhall that weekend. Doug and Patrick agreed to do all high dusting and cobwebbing on the Saturday and everyone who is available to complete the cleaning on the Sunday.</p> <p>Ann also suggested that it might be a good idea to liaise with Sue Bennett with regards to her cleaning rota so that she isn't cleaning on the weekends when there isn't a Service and visa versa when there are services.</p>	ALL AG
<p>13. Correspondence and Announcements.</p> <p>Doug mentioned that should anyone who needs a CRB check he has a supply of request forms.</p>	
<p>14. Any Other Business.</p> <p>Following the meeting Ann gave the completed logbook for 2004 – 2009 to Simon, Including the 2004 Quinquennial report. Simon agreed to put together the logbook this year.</p>	SN
<p>15. Dates for Future Meetings.</p> <p>a. Next meeting to be on Thursday the 9th. September at Zena's.</p> <ul style="list-style-type: none"> • Patrick to chair and Zena to lead prayers. <p>b. Future dates for diary.</p> <ul style="list-style-type: none"> • Tuesday the 19th. October. • Tuesday the 23rd. November. <p>Venues, chair and prayers to be decided.</p>	
<p>16. There being no further business, the meeting closed by saying Grace.</p>	